

# MRC Unit Member Position Description

## Position Summary

The Greater La Crosse MRC Unit Member is a voluntary position within the La Crosse Area Medical Reserve Corps. MRC Members work under the direction of the MRC Unit Coordinator and leadership teams to facilitate activities and response in coordination with the Greater La Crosse Area mission, goals, and objectives.

Members donate their time and expertise, for the overall health and well-being of their communities, and participate in training to be of service in emergencies

## Responsibilities

- Maintain a 100% completed profile on WEAVR and TRAIN
- Attend MRC Unit meetings when possible and complete 10 hours of unit participation annually
- Maintain a family preparedness plan
- Respond to incidents as needed and available
- Must sustain reliable transportation. If driving, must maintain a valid driver's license

## Time Commitment

- Complete initial volunteer training
- Must be available to complete 10 hours/year required annual training
- Participate in county emergency response planning and exercises as outlined by the MRC Unit Coordinator (time required will vary)
- Must be prepared to serve up to 8-12 hours a day during a local incident

## Training

- All MRC Unit Members are required to complete the volunteer training requirements identified in the MRC Volunteer Handbook
  - MRC Unit Members are required to complete Tier I trainings within their first year

## Qualifications and Experience

- Ability to work both independently and collaboratively
- Emergency response experience or willingness to learn
- Available to respond to an emergency incident

## Volunteer Expectations & Principles of Operation Agreement

The Greater La Crosse County Medical Reserve Corps will operate according to the following principles:

- Treat all people, volunteers, clients, and co-workers with respect and dignity in all situations
- Communicate clearly and consistently with all volunteers
- Membership input is encouraged and valued
- No member will be asked to perform beyond the scope of his/her licensure, credentials, training, or comfort level
- No member will knowingly be placed at risk, during training or deployment
- Members are encouraged to report to the Safety Officer any unsafe working environment or situation which may put the community in harm's way
- Members have the option to refuse assignments for any reason
- Response to disasters outside of the region will be at the member's discretion

- **No member will self-deploy.** Involvement in any event that represents the Greater La Crosse County Medical Reserve Corps is strictly upon agreement with an authorized staff member
- The Medical Reserve Corps will consistently seek inclusion of residents across all demographics, thereby truly representing all of the (adult) citizens in the region.

*I have read and understand the responsibilities required and expected of this volunteer position. I agree to abide by the policies and procedures of the Greater La Crosse Area Medical Reserve Corps Unit and will work to fulfill the responsibilities of this volunteer position.*

**Volunteer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**MRC Unit Coordinator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## **Handbook Signature Page**

I agree I have read, in full, the policies and procedures of the Greater La Crosse Area Medical Reserve Corps (MRC) and fully understand the responsibilities as a volunteer. I understand that by signing this document I am agreeing that I am full aware of the responsibilities required for maintaining membership in this MRC Chapter. Failure to complete will result in termination of my membership in the Greater La Crosse Area MRC.

A copy of this handbook has been made available for me for my review and I am aware of where I can access it if needed for reference.

\_\_\_\_\_  
**Name** **Date**

\_\_\_\_\_  
**Unit Coordinator/Membership Section Chief** **Date**